ADVISORY BOARD Best Practices



RECRUITING NEW PARTNERS

The following best practices were collected during several national and regional convenings of advisory board leaders. Additional considerations and supplementary resource recommendations are included as well.

- Academies need a large group of partners, with a smaller subset serving as an advisory board.
- **Everyone** should be **prepared and ready to recruit partners**: advisory board members, academy staff, students, parents.
- Craft an elevator pitch that focuses on the benefits of working with NAF and NAF students it's easier to make the ask once you've organically developed a relationship and established rapport.
- Recruitment strategies should include **general recruitment** to build a base of ready partners to engage when a need is identified, and **targeted recruitment** for specific advisory board/academy needs.
- Recruit new partners at events/places such as Chamber of Commerce events (planned topics, networking) and NAF alumni network.
- Introduce potential partners and advisory board members to **short-term engagement opportunities** (e.g. guest speaking or mock interviews) before asking them to host interns.
- New partners can be involved in many ways, based on their interest level, and academy needs use the Partner Involvement Interest Survey to see what works for everyone.
- The academy and board should customize marketing resources and become familiar with messaging to assist with recruitment.
- There should be a system in place between the board and academy staff to **track recruitment.**
- Academies should share their **defined work-based learning needs** with the board, which includes general timeframe, content, and location/virtual needs in the form of a calendar.
- New partners and board members should receive some form of an orientation, where additional information is shared, based on their potential involvement. The goal is for new partners and AB members to become well-informed ambassadors/advocates for the academy and to get involved with students
 - Note: Orientations are often done by the Advisory Board Chair or academy director/lead

RESOURCES

All available for download in the Academy Support Hub (ASH).

ADVISORY BOARD

 Partner Involvement Interest Survey (also on naf.org/resources)

MARKETING LIBRARY

- Data One-Pagers (National & Local)
- Internship Toolkit
- Pitch in a Box

WORK-BASED LEARING

 Academy College and Career Readiness Events Calendar